



RAMS

Project Details

**Project Name:** Boiler install (Example - do not edit)

**Project Ref:** BI125374

**Version Number:** 2

**Start Date:** 10 Mar 2022

**End Date:** 10 Mar 2022

**Created By:** Aaliyah Bruce

**Project Description:**  
Removal of old boiler and install of new boiler in commercial property

Contact Details

**Name:** Alex Jones

**Number:** 01242 4584565

**Email:** alex.jones@blah.com

**Project Address:** 96a Weybridge road  
Hengoed  
Caerphilly  
20  
CF2 1AA

Nearest Hospital

**Name:** Cardiff Royal Infirmary

**Address:** Glossop Road  
Cardiff  
Cardiff  
Wales  
United Kingdom  
CF24 0SZ

Site Manager Details

**Contact Name:** Gareth Evans

**Contact Number:** 07785454796

**Contact Email:** gareth@hisemail.co.uk

Site Supervisor Details

**Contact Name:** Sophia Davies

**Contact Number:** 078454213247

**Contact Email:** s.davies@emailaddress.org

Site Details

**Site Working Hours:** 7am to 4pm

**Site:** N/A

**Department:** N/A

Sequence of Works

Boiler Install Domestic Property

- Boiler Install**
- o Arrive at site
  - o Discuss job / works with occupant
  - o Set up site for works, Lay dust sheets move tools and equipment into place
  - o Isolate gas , water and electrical supply to boiler. Electric to be isolated at fuse box, water at stop tap and gas at the gas meter. (advise occupant they will be shut off).
  - o Drain down system
  - o Remove flue from boiler and all connected pipe work
  - o Remove boiler
  - o Mark out position of new boiler using template supplied
  - o Drill holes for new boiler wall bracket
  - o Install Boiler and flue as per MI's
  - o Fill system and add Inhibitor
  - o Commission boiler as per MI's
  - o Tidy up and remove all rubbish
  - o Issue test certificate

- test

## Building & Construction

### Existing Service Inspection

- Examine nearby Manholes and access Chambers
- Determine the direction depth and type of services before excavating.

## Electrical Install

### Cable Installation

- Ensure all drawings (correct revision) have been received from PC prior to the installation of the cables, cable ladders or containment systems must be approved by the client.
- Check that trays are free from any sharp edges and there is sufficient space for cable installation.
- Ensure that the manual handling procedures are followed at all times during cable install, take regular breaks reduce the risk of fatigue
- The work area must have a clear access and egress at all times, cables should be fed from a cable spooler whenever practical.
- Should cables be required to be laid on the ground, segregate the workspace from others accordingly
- Care will be taken to ensure that the maximum pulling tension of the cable is not exceeded at any time. At all times the cable schedule and relevant drawings will be checked to ensure full compliance with specification.
- Cable will be fixed to containment systems using cable ties and cleats.

## Fire Alarm Install

### Site Set Up

- Upon first arriving at site personnel shall make themselves known to Principal Contractor
- All personnel should undergo a full site induction and provide evidence of competency to the Principal Contractor (PC).
- The contents of method statements/risk assessments should be discussed and reviewed with PC Site Manager prior to commencing work.

## Legislation

- Health and Safety Work Act 1974
- The Control of Asbestos Regulations 2012
- Control of Substances Hazardous to Health Regulations 2002
- The Dangerous Substances and Explosive Atmospheres Regulations 2002
- Electricity at work regulations 1989
- Environmental Protection Act 1990
- Control of Pollution (Amendment) Act 1989
- The Environmental Protection (Duty of Care) Regulations 1991 as amended
- Controlled Waste (England and Wales) Regulations 2012
- Environmental Permitting (England and Wales) Regulations 2016
- Lifting Operations and Lifting Equipment Regulations 1998
- Safety Representative and Safety Committees Regulations 1977

## Approved Codes & Practice

- First aid at work: the Health and Safety (First-Aid) Regulations 1981 L74 (Third Edition) Published 2013
- Guide to the Health and Safety (Consultation with Employees) Regulations 1996 L95 1996
- Safe use of lifting equipment. Lifting Operations and Lifting Equipment Regulations 1998 L113 (2nd Ed.) 2014
- Safe use of work equipment. Provision and Use of Work Equipment Regulations 1998. L22 2014 (4th Ed) ACOP and Guidance
- Safe work in confined spaces. Confined Spaces Regulations 1997. ACOP and guidance L101 3rd Ed. 2014
- Consulting workers on health and safety Safety Representatives and Safety Committees Regulations 1977 (as amended) and Health and Safety (Consultation with Employees) Regulations 1996 (as amended) ACOP and Guidance L146 2nd Ed with amendments 2014
- Whole body vibration. The Control of Vibration at Work Regulations 2005. Guidance on Regulations L141 2005
- Workplace (Health Safety and Welfare) Regulations 1992 ACOP and Guidance L24 (2nd Ed) 2013
- Construction (Head Protection) Regulations 1989 L102 (2nd Ed.) Guidance on Regulations. 1998
- Guidance for Employers on the Control of Artificial Optical Radiation at Work Regulations (AOR) 2010

## Tools & Equipment

### Boiler Install Domestic Property

- Hand tools, Electric Drill

### Building & Construction

- Hammer
- Screwdriver
- Power drill

### Cladding

- Hammer Drills
- Saws
- Small Hand Tools

### Electrical Install

- Stepladder
- Hammer Drill Cordless
- Calibrated electrical test equipment

### Fire Alarm Install

- Isolation Tags/Locks

### Locksmith

- Hoover

### Roofing

- Disc Cut Saw

## Special Permits

- Confined Space Entry
- Working at Height
- Electrical
- Hot Works
- Permits to work are safe systems of work for inherently high risk Activities.
- Permit to Dig
- COSHH Assessments (see attached)

## Hazards



High  
Voltage



Hot Surface



Electrocution  
Risk



Gas Bottle



Falling  
Objects



Electric  
Shock



Hazard to  
Hands



Flammable

## Emergency Procedures & First Aid

- First Aid and safety notice board must be present and visible with relevant information at all times. It is the responsibility of the client or main contractor to make available the correct number of fully stocked First Aid boxes and ensure the nominated person takes full responsibility of first aid requirements and planning
- All site emergency procedures must be adhered to and it is the responsibility of the client or main contractor to ensure these are followed at all times. At point of induction all relevant or amended details and information are to be issued to persons working in or around the area.
- At least one appointed person
- A map with route to nearest A&E
- Environmental Incidents

Welfare Requirements

- Toilets
- Washing facilities
- Drinking water
- Rest Facilities
- Shower

PPE Requirements



Switch of Engine



Safety Glasses - Company Issue Anti-Splash Safety Glasses



Hardhat



Hearing Protection



Wear Hand Protection



Wear Protective Clothing



Wear Face Shield



Disconnect Mains Power

PPE Notes:

JHGJHGIYKJK

Secure Working Areas

- Secure boundaries with Heras fencing
- Deploy Security
- Install safety signage
- Barriers for securing work area

Environmental & Waste Management

- Separation of Waste Types
- Provision of Appropriate containers
- Provision of spill kits

Images of site



Image of interior



Image of exterior



Name:

Date:

Signature:

Signature

Risk Rating Matrix					
	Trivial	Minor Injury	7+ Day Injury	Major Injury	Incapacity/Death
Certain	5	10	15	20	25
Probable	4	8	12	16	20
Possible	3	6	9	12	15
Unlikely	2	4	6	8	10
Highly Unlikely	1	2	3	4	5

Risk Assessments

**Risk Assessment Name:**  
Gas Works

**Assessment Date:**  
24 Jan 2022

**Risk Assessment Owner:**  
Glen Kane

**Persons Affected/Involved:**  
Employees  
Visitors  
Contractors  
General Public

**Description:**  
Gas Boiler Inspection & Servicing

Identified Hazard	Risk with no Controls	Controls in Place	Based on Controls in Place			Additional Control Measures	With Additional Controls	
			Worst Case	Likelihood	Rating		Likelihood	Rating
Electricity	n/a	Operatives are to ensure there is secure isolation from power source, the isolator should be locked in position (for example by a padlock), and a sign should be used to indicate that maintenance work is in progress. .	5	2	10	Must always follow company Safe Electrical Isolation Procedure	1	5
	n/a	If more than one operative is involved in the work, each of them should lock off the power with their own padlock. .						
	n/a	Before entering commencing work the effectiveness of the isolation must be tested & verified by a competent person. .						

Gas	n/a	Only GasSafe Registered Engineers are permitted to work on Gas Systems.	5	2	10	Engineer should test to ensure isolation and purge prior to beginning work to boiler	2	10
	n/a	Must always follow company Safe Gas Isolation Operating Procedure.						
	n/a	Gas supply must be safety shut-off using Shut off Valve and securely locked .						
Manual Handling General  Consequence Injury to employees	n/a	The Company ensures that relevant assessments of manual handling operations are carried out and recorded. .	3	2	6	Any manual handling training includes the need to avoid twisting, stooping or reaching to lift or deposit the load.	1	3
	n/a	Wherever practicable mechanical means to lift and transport items are used including fork lift trucks, pallet trucks and sack barrows. .						
	n/a	Where the use of mechanical means is impracticable, then sufficient persons are made available to lift relevant loads, taking into account the size, shape and weight of that load. .						
	n/a	As part of the specific risk assessments for manual handling, all persons engaged in manual handling activities are trained in correct handling and lifting techniques including team lifting. .						
Slips trips and falls	n/a	Work Area to be kept tidy, ensure walkways to be kept clear of materials / work equipment .	3	2	6	Use Cordless Tools wherever possible	1	3
Use of Power Tools	n/a	Visually check condition of leads and plugs before use. .	3	2	6	Only use tools that are appropriate for the job and used in accordance with manufacturer's instructions.	1	3
	n/a	All portable electrical hand tools will be regularly inspected and PAT tested by a competent person. .						
	n/a	Use 110v or battery tools or RCD where practicable. .						
	n/a	Loose clothing, jewellery and long hair to be kept clear of moving parts. .						
	n/a	Minimise the time individuals use heavy equipment (e. g. job rotation). .						
	n/a	Wear appropriate PPE (eg safety footwear & eye protection, masks etc) .						

	n/a	Ensure work area is free (as is practicable) from trailing cables, tools, materials, debris and spills. .						
Emergency Procedures - General	n/a	At least one operative to be first aid trained and First aid boxes are available in work vehicles .	2	1	2	Operative to be informed of client's emergency arrangements at induction prior to start of work	1	2
	n/a	In the event of an Emergency Situation the site should be evacuated immediately, and all personnel removed to the muster point as soon as all persons are at a safe location the emergency services should be contacted. .						

Risk Rating Matrix					
	Trivial	Minor Injury	7+ Day Injury	Major Injury	Incapacity/Death
Certain	5	10	15	20	25
Probable	4	8	12	16	20
Possible	3	6	9	12	15
Unlikely	2	4	6	8	10
Highly Unlikely	1	2	3	4	5

Risk Assessment Name:

Domestic Boiler Install

Assessment Date:

10 Mar 2022

Expiry / Review Date:

03 May 2023

Persons Affected/Involved:

Employees  
General Public

Description:

Removal of old boiler and install of new boiler in domestic property

Identified Hazard	Risk with no Controls	Controls in Place	Based on Controls in Place			Additional Control Measures	With Additional Controls	
			Worst Case	Likelihood	Rating		Likelihood	Rating
Asbestos  <b>Consequence</b> Exposure or release of asbestos fibres due to maintenance activities or accidental damage to asbestos containing materials.	5	Asbestos survey to be carried out which identifies the location, condition and type of any asbestos containing materials within the building. .  Employees have been trained (and receive regular refresher training) in the identification of asbestos and the procedure to follow if they suspect asbestos ie; to withdraw from site and immediately report any suspicious material to senior/site manager.  Asbestos survey should be made readily available to all staff and contractors who undertake maintenance activities where there is a risk of disturbing any asbestos fibres. .	5	3	15	All staff should be made aware of the dangers from exposure to asbestos fibres.  Manager to brief all employee's on the location of known asbestos and the procedures of what actions to take when discovering or disturbing asbestos.  If you discover something that may potentially be asbestos:- stop work, and speak to your supervisor if you are suspect asbestos or if you think the work might need to be carried out by a licensed contractor	2	10

		<p>Where there is a risk of accidentally disturbing asbestos fibres from routine work activities, then any asbestos containing materials should be clearly identified and staff made aware of the risk of disturbing asbestos fibres. .</p> <p>An asbestos management plan should be put into place which details the management of any asbestos which may be present in the building. .</p>						
<p>COVID-19</p> <p><b>Consequence</b></p> <p>Potential exposure to Covid 19 whilst on site</p> <p>Potential to expose others to Covid 19 whilst on site</p>	<p>n/a</p>	<p>Car sharing to be avoided wherever reasonably practicable. If car sharing must take place this will be limited to 2 persons in the vehicle, with driver and passenger both wearing a face mask for the duration of the journey. Windows will be kept open to aid maximum ventilation and seating of the passenger will be such that they will be furthest away from the driver (where seating arrangements allow). .</p> <p>n/a</p> <p>Gloves and masks are provided. Government guidelines recommend face coverings should be worn in any public spaces. .</p> <p>n/a</p> <p>Company employee to use anti-bacterial spray and wipes provided on all controls/keypads, tools etc at start and finish of work.</p> <p>n/a</p> <p>Company employee should dispose of used wipes in bag provided then double bag and stored for 72 hours and then dispose of in the bin. .</p> <p>n/a</p> <p>Company employee should not accept offers of refreshments whilst on a client's site.</p> <p>n/a</p> <p>Company employee can use client's toilets, but hands must be cleaned before and after use with soap and water and hand gel. .</p> <p>n/a</p> <p>Company employee should wash hands regularly with soap and use hand gel before and after each visit. .</p>	<p>4</p>	<p>3</p>	<p>12</p>	<p>Company employee should avoid touching their faces and read the government guidelines provided on the best practice for applying and removing face masks. Company employee to wipe down own vehicle touch points e.g. door handles, steering wheels, gear stick etc. before and after use.</p> <p>If any employee is experiencing any symptoms of Covid 19 they must self-isolate in accordance with current government guidance.</p>	<p>2</p>	<p>8</p>
<p>Electricity</p>	<p>n/a</p>	<p>Must always follow company Safe Electrical Isolation Procedure.</p>	<p>3</p>	<p>2</p>	<p>6</p>	<p>If more than one operative is involved in the work, each of them should lock off the power with their own padlock.</p>	<p>1</p>	<p>3</p>

	n/a	Operatives are to ensure there is secure isolation from power source, the isolator should be locked in position (for example by a padlock), and a sign should be used to indicate that maintenance work is in progress. .				Before entering commencing work the effectiveness of the isolation must be tested & verified by a competent person.		
Hot Works	n/a	Obtain Hot Work Permit from PC prior to starting works.	3	3	9	Wear fire retardant gloves and overalls	2	6
	n/a	Keep fire extinguishers at hand at all times (CO2/Powder).				No hot works to be undertaken for 1 hour before end of work and leaving site		
	n/a	All moveable combustible materials will be removed from the vicinity of the work .						
Hand Tools	n/a	All hand tools to be routinely inspected pre use to ensure it remains safe to use.	2	2	4	Tools must not be abused e.g. screwdrivers used as chisels.	1	2
	n/a	Tools must not be modified for a particular job, instead obtain the correct tool. .				Specialist tools to be made available where appropriate.		
	n/a					Worn out tools to be replaced e.g. chisel head with a mushroomed top must not be used.		
Manual Handling General	n/a	The Company ensures that relevant assessments of manual handling operations are carried out and recorded. .	4	3	12	Storage arrangements will be made to ensure that the heaviest loads are in the most convenient position i.e from knee to shoulder range.	1	4
	n/a	Wherever practicable mechanical means to lift and transport items are used including fork lift trucks, pallet trucks and sack barrows. .				If more than one person is involved, then that suitable person is nominated to control the job.		
	n/a	Where the use of mechanical means is impracticable, then sufficient persons are made available to lift relevant loads, taking into account the size, shape and weight of that load. .						
	n/a	As part of the specific risk assessments for manual handling, all persons engaged in manual handling activities are trained in correct handling and lifting techniques including team lifting. .						
	n/a	Any manual handling training includes the need to avoid twisting, stooping or reaching to lift or deposit the load. .						

	n/a	Arrangements are made to ensure that access areas are clean and clear and that lighting is adequate. .					
	n/a	Arrangements are made for the issue of protective clothing and equipment i. e. gloves, safety footwear etc. .					
	n/a	Sharp edges are protected. .					
Slips trips and falls  <b>Consequence</b> Significant injury	n/a	Work Area to be kept tidy, ensure walkways to be kept clear of materials / work equipment .	3	2	6	Waste not to be cleared at regular intervals and not allowed to accumulate	13
	n/a	Use Cordless Tools wherever possible.					
	n/a	Trailing Cables will be tied and kept clear of walkways .					
Stepladders & Hop Ups	n/a	Ensure all four stepladder feet are in contact with the ground and the steps are level. .	4	2	8	Pre user checks to look for any obvious visual defects including stiles, feet, rungs, locking mechanisms etc.	14
	n/a	Only light materials and tools to be carried. .					
	n/a	No overreaching when working from a stepladder.					
	n/a	Standing and working on the top three steps is not advised unless there is a suitable handhold available. .					
	n/a	Ensure any locking devices are fully engaged. .					
	n/a	Stepladder to be positioned & face the work activity and not side on. Three points of contact at the work position to be maintained.					
	n/a	Operatives to try and avoid side-on loadings such as side-on drilling through solid materials.					
	n/a	Where side on loadings cannot be avoided, operatives will look to prevent steps from tipping over by either tying the steps or looking to use a more suitable type of access equipment. .					



# COSHH Assessment

## Product Details

Product Name:

Primer - Acetate

Location:

N/A

Activity or work process:

Product Manufacturer Details:

Assessment Date:

21 May 2024

Created By:

Robert Smith

Product Image:

Hazard Type:

Persons Affected/Involved:

## Use & Exposure

Routes of Exposure:

Amount Used:

How many times per day:

Duration:

## Risk Rating

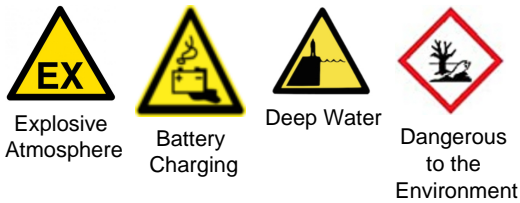
Risk Rating BEFORE control measures: Low

Risk Rating AFTER control measures: Low

## Substances

Substance	CAS Number	Long-Term Exposure		Short-Term Exposure		Comments
		ppm	mg.m	ppm	mg.m	
2-Aminoethanol	141-43-5	1	2.5	3	7.6	2-Aminoethanol
2-Butoxyethanol	111-76-2	25	123	50	246	2-Butoxyethanol
2-Butoxyethyl acetate	112-07-2	20	133	50	332	2-Butoxyethyl acetate
2-Chloroacetophenone	532-27-4	0.05	0.32	-	-	2-Chloroacetophenone

## Hazards



## PPE Requirements



Safety  
Glasses -  
Company  
Issue Anti-  
Splash  
Safety  
Glasses



Wear Foot  
Protection



Safety  
Harness



Wash  
Hands



## COSHH Assessment

### Product Details

**Product Name:** Spray Mount Adhesive

**Assessment Date:** 15 Aug 2022

**Location:** Factory

**Created By:**

**Activity or work process:**  
Sticking/Gluing/Mounting

#### Product Manufacturer Details:

WD40 Company Limited  
PO Box 440  
Kiln Farm  
Milton Keynes  
MK11 3LF  
Tel: 01908 555400  
Fax: 01908 266900  
info@wd40.co.uk  
EMERGENCY TELEPHONE 00 44 1908 555 400 (08.00 - 16.30)

#### Product Image:



**Hazard Type:** Gas

#### Persons Affected/Involved:

Contractors  
Employees  
Others

### Use & Exposure

**Routes of Exposure:** Absorption  
Inhalation

**How many times per day:** 5-10

**Amount Used:**

**Duration:** 1-5 Mins

### Risk Rating

**Risk Rating BEFORE control measures:** Medium

**Risk Rating AFTER control measures:** Low

### Substances

Substance	CAS Number	Long-Term Exposure		Short-Term Exposure		Comments
		ppm	mg.m	ppm	mg.m	

Substance	CAS Number	Long-Term Exposure		Short-Term Exposure		Comments
		ppm	mg.m	ppm	mg.m	
1 Process generated refers to exposures to Chromium (VI) Compounds generated as a result of a work process, such as fumes from welding.						1 Process generated refers to exposures to Chromium (VI) Compounds generated as a result of a work process, such as fumes from welding.
1,1,1,2-Tetrafluoroethane (HFC 134a)	811-97-2	1000	4240	-	-	1,1,1,2-Tetrafluoroethane (HFC 134a)
1,1,2,2-Tetrabromoethane	79-27-6	0.5	7.2	-	-	1,1,2,2-Tetrabromoethane
1,2,4-Trichlorobenzene	120-82-1	1	-	5	-	1,2,4-Trichlorobenzene

## Hazards



Flammable



Dangerous to the Environment



Explosive



Gas under pressure



Flammable



Irritant

## PPE Requirements



Safety Glasses - Company Issue Anti-Splash Safety Glasses



Wear Hand Protection



Mask



Wash Hands

## Risks to Health from Identified Hazards

### INHALATION

Vapours may cause headache, fatigue, dizziness and nausea.

### SKIN CONTACT

Repeated exposure may cause skin dryness or cracking.

### EYE CONTACT

Spray and vapour in the eyes may cause irritation and smarting.

### Other Health Effects

This substance has no evidence of carcinogenic properties

## Control Measures

### ENGINEERING MEASURES

Provide adequate ventilation.

### HAND PROTECTION

Use suitable protective gloves if risk of skin contact. The most suitable glove must be chosen in consultation with the gloves supplier, who

can inform about the breakthrough time of the glove material.

#### EYE PROTECTION

Wear approved chemical safety goggles where eye exposure is reasonably probable.

#### HYGIENE MEASURES

DO NOT SMOKE IN WORK AREA!

### First Aid Measures

#### INHALATION

Move the exposed person to fresh air at once. Keep the affected person warm and at rest. Get prompt medical attention.

#### INGESTION

DO NOT INDUCE VOMITING! NEVER MAKE AN UNCONSCIOUS PERSON VOMIT OR DRINK FLUIDS! Immediately rinse mouth and drink plenty of water (200-300 ml). Get medical attention.

#### SKIN CONTACT

Remove contaminated clothing immediately and wash skin with soap and water. Get medical attention promptly if symptoms occur after washing.

#### EYE CONTACT

Make sure to remove any contact lenses from the eyes before rinsing. Promptly wash eyes with clean water.

### Handling / Storage

#### USAGE PRECAUTIONS

Read and follow manufacturer's recommendations. Keep away from heat, sparks and open flame. Avoid inhalation of vapours/spray and contact with skin and eyes. Wash hands after handling.

#### STORAGE PRECAUTIONS

Aerosol cans: Must not be exposed to direct sunlight or temperatures above 50C.

### Disposal

#### DISPOSAL METHODS

Dispose of waste and residues in accordance with local authority requirements. Make sure containers are empty before discarding (explosion risk). Recover and reclaim or recycle, if practical.

### Declaration

**Has the assessment considered all factors pertinent to the use of the substance?**

Yes

**Has the assessment considered the practicability of preventing exposure?**

Yes

**Has the assessment considered the steps to be taken to achieve and maintain adequate control of exposure where prevention is not reasonably practicable?**

Yes

**Has the assessment considered the need for monitoring exposure to the substance?**

Yes

**Has the assessment identified all action required to comply with regulations?**

Yes

**The task is safe to be carried out with current control procedures:**

Yes

**The task is safe to be carried out subject to actions listed:**

Yes

Task/substance is unsafe, significant noncompliance with health & safety standards:  
Yes

Assessor Name:  
Glen Kane



COSHH Assessment

Product Details

Product Name:

WD40 AEROSOL

Location:

Factory

Assessment Date:

8 Aug 2022

Created By:

Glen Kane

Activity or work process:  
Anti-squeak. Moisture repellant. Releasing agent

Product Manufacturer Details:  
WD40 Company Limited  
PO Box 440  
Kiln Farm  
Milton Keynes  
MK11 3LF  
Tel: 01908 555400  
Fax: 01908 266900  
info@wd40.co.uk  
EMERGENCY TELEPHONE 00 44 1908 555 400 (08.00 - 16.30)

Product Image:



Hazard Type:

Gas

Persons Affected/Involved:

Contractors

Employees

Others

Use & Exposure

Routes of Exposure:

Absorption

Eyes

Inhalation

Skin

Amount Used:

Millilitres

How many times per day:

5-10

Duration:

1-5 Mins

Risk Rating

Risk Rating BEFORE control measures: High  
Risk Rating AFTER control measures: Low

Substances

Substance	CAS Number	Long-Term Exposure	Short-Term Exposure	Comments
		ppm mg.m	ppm mg.m	

(2-methoxymethylethoxy) propanol	34590-94-8	50	308	-	-	(2-methoxymethylethoxy) propanol
1 Process generated refers to exposures to Chromium (VI) Compounds generated as a result of a work process, such as fumes from welding.						1 Process generated refers to exposures to Chromium (VI) Compounds generated as a result of a work process, such as fumes from welding.
1,1,1,2-Tetrafluoroethane (HFC 134a)	811-97-2	1000	4240	-	-	1,1,1,2-Tetrafluoroethane (HFC 134a)
1,1,1-Trichloroethane	71-55-6	100	555	200	1110	1,1,1-Trichloroethane
1,1,2,2-Tetrabromoethane	79-27-6	0.5	7.2	-	-	1,1,2,2-Tetrabromoethane
1,2,4-Trichlorobenzene	120-82-1	1	-	5	-	1,2,4-Trichlorobenzene
1,6-Hexanolactam dust only dust and vapour	105-60-2	- -	1 10	- -	3 20	1,6-Hexanolactam dust only dust and vapour
2,2-Oxydiethanol	111-46-6	23	101	-	-	2,2-Oxydiethanol
2,4,6-Trinitrotoluene	118-96-7	-	0.5	-	-	2,4,6-Trinitrotoluene
Carbon dioxide	124-38-9	5000	9150	15000	27400	Carbon dioxide
Liquefied petroleum gas	68476-85-7	1000	1750	1250	2180	Liquefied petroleum gas

## Hazards



## PPE Requirements



## Risks to Health from Identified Hazards

### INHALATION

Vapours may cause headache, fatigue, dizziness and nausea.

### SKIN CONTACT

Repeated exposure may cause skin dryness or cracking.

### EYE CONTACT

Spray and vapour in the eyes may cause irritation and smarting.

### Other Health Effects

This substance has no evidence of carcinogenic properties

## Control Measures

### ENGINEERING MEASURES

Provide adequate ventilation.

### HAND PROTECTION

Use suitable protective gloves if risk of skin contact. The most suitable glove must be chosen in consultation with the gloves supplier, who can inform about the breakthrough time of the glove material.

### EYE PROTECTION

Wear approved chemical safety goggles where eye exposure is reasonably probable.

### HYGIENE MEASURES

DO NOT SMOKE IN WORK AREA! Promptly remove any

## First Aid Measures

### INHALATION

Move the exposed person to fresh air at once. Keep the affected person warm and at rest. Get prompt medical attention.

### INGESTION

DO NOT INDUCE VOMITING! NEVER MAKE AN UNCONSCIOUS PERSON VOMIT OR DRINK FLUIDS! Immediately rinse mouth and drink plenty of water (200-300 ml). Get medical attention.

### SKIN CONTACT

Remove contaminated clothing immediately and wash skin with soap and water. Get medical attention promptly if symptoms occur after washing.

### EYE CONTACT

Make sure to remove any contact lenses from the eyes before rinsing. Promptly wash eyes with

## Handling / Storage

### USAGE PRECAUTIONS

Read and follow manufacturer's recommendations. Keep away from heat, sparks and open flame. Avoid inhalation of vapours/spray and contact with skin and eyes. Wash hands after handling.

### STORAGE PRECAUTIONS

Aerosol cans: Must not be exposed to direct sunlight or temperatures above 50C

## Disposal

### DISPOSAL METHODS

Dispose of waste and residues in accordance with local authority requirements. Make sure containers are empty before discarding (explosion risk). Recover and reclaim or recycle, if practical.

## Declaration

**Has the assessment considered all factors pertinent to the use of the substance?**

Yes

**Has the assessment considered the practicability of preventing exposure?**

Yes

**Has the assessment considered the steps to be taken to achieve and maintain adequate control of exposure where prevention is not reasonably practicable?**

Yes

**Has the assessment considered the need for monitoring exposure to the substance?**

Yes

**Has the assessment identified all action required to comply with regulations?**

Yes

**The task is safe to be carried out with current control procedures:**

Yes

**The task is safe to be carried out subject to actions listed:**

Yes

**Task/substance is unsafe, significant noncompliance with health & safety standards:**

Yes

**Assessor Name:**

Glen Kane

# FIRST AID TRAINING CERTIFICATE

This Is To Certify That

\_\_\_\_\_  
(Name)

Has Successfully Completed The First Aid Training Course

\_\_\_\_\_  
(Location)

awarded

\_\_\_\_\_  
(Date)

location

\_\_\_\_\_  
(Location)

\_\_\_\_\_  
(Presenter)

CERTIFICATE OF ACHIEVEMENT

**CHARLIE SMITH**

ABC Services



**WORKING AT HEIGHT**

**100%**

COMPLETED ON: 30/01/2023

## Certificate of achievement

High Speed Training certifies that

**Joe Smith**

has completed

# Manual Handling Awareness

A high quality, interactive training course designed to help learners understand how to conduct manual handling operations safely.

Issued on: 01.01.21  
Recommended renewal date: 01.01.22  
Certificate number: 012-345678-910112  
To verify please visit: [www.highspeedtraining.co.uk/verify](http://www.highspeedtraining.co.uk/verify)



*D. Jones*

On behalf of High Speed Training

# View Evaluation for Aiden Macleod @ 15 Dec 2022

Conducted By:

Glen Kane

Framework:

Fire Risk Audit Form

Total Score:

0%

- Record Keeping

0%
- ☐ a. Written record of fire risk assessment?
  - ☐ b. Weekly fire alarm test records?
  - ☐ c. Electrical inspection and testing records (portable and fixed)?
  - ☐ d. Emergency Lighting Tests?
  - ☐ e. Fire Training (induction, drills, use of extinguishers etc) recorded?
  - ☐ f. Statutory inspections?

- Liquefied Petroleum Gas (LPG)

0%
- ☐ a. Are LPG cylinders stored in an outdoor caged area and locked overnight?
  - ☐ b. Is the store used only for LPG storage?
  - ☐ c. Is the store at least 5 meters from the building and third party property?
  - ☐ d. Are permanent safety warning notices displayed?
  - ☐ e. Are the cylinders stored with the valve set uppermost?

- Housekeeping

0%
- ☐ a. Are the premises clear of process waste?
  - ☐ b. Are the storage areas adequate and tidy?
  - ☐ c. Are separate containers provided for flammable or other special waste?
  - ☐ d. Is flammable waste removed at least daily?
  - ☐ e. Are no smoking rules in force and complied with?
  - ☐ f. Are there suitable containers for the disposal of smoking materials?

- General Fire Prevention

0%
- ☐ a. Are all heating appliances fixed and clear of combustibles?
  - ☐ b. Are trailing electrical cables kept to a minimum and protected where necessary?
  - ☐ c. Are there adequate electrical sockets?
  - ☐ d. Are there permit to work systems for contractors hot work?
  - ☐ e. Are automatic sprinkler installations tested and maintained?

- Flammable Liquids

0%
- ☐ a. Are bulk supplies in a purpose built store?
  - ☐ b. Is the store secure?
  - ☐ c. Is there adequate high and low level ventilation?
  - ☐ d. Are liquids moved in safety containers?
  - ☐ e. Are flammables kept away from sources of ignition?

- Fire Extinguishers

0%
- ☐ a. Sited on escape routes?
  - ☐ b. Sited adjacent to exit doors?
  - ☐ c. Grouped to form fire points?
  - ☐ d. Wall mounted in prominent position?
  - ☐ e. Away from extremes of temperature?
  - ☐ f. Serviced in last 12 months?
  - ☐ g. Correct extinguishers sited by the fire hazard?
  - ☐ h. Accessible and unobstructed by storage etc?

Fire Exit Routes 0%

- ☐ a. Are routes easily identifiable?
- ☐ b. Are routes free from obstruction?
- ☐ c. Can fire doors be opened easily?
- ☐ d. Are all fire exit routes marked on fire plan?
- ☐ e. Are all fire exit routes marked on the fire plan?
- ☐ f. Are they all unlocked when premises are open?
- ☐ g. Free from external obstructions?

Emergency Lighting 0%

- ☐ a. Covering all exit routes and associated signage?
- ☐ b. All lamps are lit?
- ☐ c. The control panel indicates normal i.e. No faults?
- ☐ d. Tests and inspections at recommended intervals completed and recorded?

Evacuation Plan 0%

- ☐ a. Plan up to date with clear instructions?
- ☐ b. Clearly displayed throughout?
- ☐ c. Communicated to all personnel?
- ☐ d. Fire wardens appointed and adequate?
- ☐ e. Fire assembly areas clearly marked, safe and made known to employees/visitors etc?

Control of Waste (Skips and Bins) 0%

- ☐ a. Waste bins/skips at least 5 meters from the building?
- ☐ b. Timber pallets at least 5 meters from the building?
- ☐ c. Correctly used (relevant material in appropriate bin)?
- ☐ d. Lids securely in place?
- ☐ e. Oil/liquid waste in bunded areas away from the building?
- ☐ f. Waste burning prohibited?
- ☐ g. Waste removed regularly?

Evaluation Notes

Agreed Action Points / Goals

Action Point / Goal No. 1:

Action Point / Goal No. 2:

Action Point / Goal No. 3:

Signature Required:

Managers Signature Required:

# View Evaluation for Leeds @ 16 Mar 2023

**Conducted By:**

Glen Kane

**Framework:**

Fire Risk Audit Form

**Total Score:**

96%

**Record Keeping**

100%

- ✓ a. Written record of fire risk assessment?
- ✓ b. Weekly fire alarm test records?
- ✓ c. Electrical inspection and testing records (portable and fixed)?
- ✓ d. Emergency Lighting Tests?
- ✓ e. Fire Training (induction, drills, use of extinguishers etc) recorded?
- ✓ f. Statutory inspections?

**Housekeeping**

83%

- ✓ a. Are the premises clear of process waste?
- ✓ b. Are the storage areas adequate and tidy?
- ✓ c. Are separate containers provided for flammable or other special waste?
- ✓ d. Is flammable waste removed at least daily?
- ✗ e. Are no smoking rules in force and complied with?
- ✓ f. Are there suitable containers for the disposal of smoking materials?

**Flammable Liquids**

100%

- ✓ a. Are bulk supplies in a purpose built store?
- ✓ b. Is the store secure?
- ✓ c. Is there adequate high and low level ventilation?
- ✓ d. Are liquids moved in safety containers?
- ✓ e. Are flammables kept away from sources of ignition?

**Liquefied Petroleum Gas (LPG)**

100%

- ✓ a. Are LPG cylinders stored in an outdoor caged area and locked overnight?
- ✓ b. Is the store used only for LPG storage?
- ✓ c. Is the store at least 5 meters from the building and third party property?
- ✓ d. Are permanent safety warning notices displayed?
- ✓ e. Are the cylinders stored with the valve set uppermost?

**General Fire Prevention**

80%

- ✗ a. Are all heating appliances fixed and clear of combustibles?
- ✓ b. Are trailing electrical cables kept to a minimum and protected where necessary?
- ✓ c. Are there adequate electrical sockets?
- ✓ d. Are there permit to work systems for contractors hot work?
- ✓ e. Are automatic sprinkler installations tested and maintained?

**Fire Extinguishers**

100%

- ✓ a. Sited on escape routes?
- ✓ b. Sited adjacent to exit doors?
- ✓ c. Grouped to form fire points?
- ✓ d. Wall mounted in prominent position?
- ✓ e. Away from extremes of temperature?
- ✓ f. Serviced in last 12 months?
- ✓ g. Correct extinguishers sited by the fire hazard?
- ✓ h. Accessible and unobstructed by storage etc?

**Fire Exit Routes** 100%

- ✓ a. Are routes easily identifiable?
- ✓ b. Are routes free from obstruction?
- ✓ c. Can fire doors be opened easily?
- ✓ d. Are all fire exit routes marked on fire plan?
- ✓ e. Are all fire exit routes marked on the fire plan?
- ✓ f. Are they all unlocked when premises are open?
- ✓ g. Free from external obstructions?

**Emergency Lighting** 100%

- ✓ a. Covering all exit routes and associated signage?
- ✓ b. All lamps are lit?
- ✓ c. The control panel indicates normal i.e. No faults?
- ✓ d. Tests and inspections at recommended intervals completed and recorded?

**Evacuation Plan** 100%

- ✓ a. Plan up to date with clear instructions?
- ✓ b. Clearly displayed throughout?
- ✓ c. Communicated to all personnel?
- ✓ d. Fire wardens appointed and adequate?
- ✓ e. Fire assembly areas clearly marked, safe and made known to employees/visitors etc?

**Control of Waste (Skips and Bins)** 100%

- ✓ a. Waste bins/skips at least 5 meters from the building?
- ✓ b. Timber pallets at least 5 meters from the building?
- ✓ c. Correctly used (relevant material in appropriate bin)?
- ✓ d. Lids securely in place?
- ✓ e. Oil/liquid waste in bunded areas away from the building?
- ✓ f. Waste burning prohibited?
- ✓ g. Waste removed regularly?

Evaluation Notes

Some minor non conformances that must be addressed prior to the next inspection

Agreed Action Points / Goals

Action Point / Goal No. 1:

Not clear whether waste burning is prohibited - needs more clarity for employees

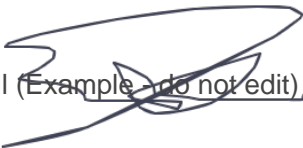
Action Point / Goal No. 2:

Some fire doors are too stiff to open easily in a emergency situation

Action Point / Goal No. 3:

Not all smoking rules are strictly enforced

Signature Required:



Boiler install (Example - do not edit) (v-2).pdf

Managers Signature Required:



# View Evaluation for Leeds @ 06 Oct 2022

Conducted By:	Glen Kane
Framework:	Fire Risk Audit Form
Total Score:	90%

## Record Keeping 83%

- ✔ a. Written record of fire risk assessment?
- ✔ b. Weekly fire alarm test records?
- ✔ c. Electrical inspection and testing records (portable and fixed)?
- ✔ d. Emergency Lighting Tests?
- ✔ e. Fire Training (induction, drills, use of extinguishers etc) recorded?
- ✘ f. Statutory inspections?

## Housekeeping 83%

- ✔ a. Are the premises clear of process waste?
- ✔ b. Are the storage areas adequate and tidy?
- ✔ c. Are separate containers provided for flammable or other special waste?
- ✔ d. Is flammable waste removed at least daily?
- ✔ e. Are no smoking rules in force and complied with?
- ✘ f. Are there suitable containers for the disposal of smoking materials?

## Flammable Liquids 100%

- ✔ a. Are bulk supplies in a purpose built store?
- ✔ b. Is the store secure?
- ✔ c. Is there adequate high and low level ventilation?
- ✔ d. Are liquids moved in safety containers?
- ✔ e. Are flammables kept away from sources of ignition?

## Fire Exit Routes 71%

- ✔ a. Are routes easily identifiable?
- ✔ b. Are routes free from obstruction?
- ✔ c. Can fire doors be opened easily?
- ✘ d. Are all fire exit routes marked on fire plan?
- ✔ e. Are all fire exit routes marked on the fire plan?
- ✔ f. Are they all unlocked when premises are open?
- ✘ g. Free from external obstructions?

## Liquefied Petroleum Gas (LPG) 100%

- ✔ a. Are LPG cylinders stored in an outdoor caged area and locked overnight?
- ✔ b. Is the store used only for LPG storage?
- ✔ c. Is the store at least 5 meters from the building and third party property?
- ✔ d. Are permanent safety warning notices displayed?
- ✔ e. Are the cylinders stored with the valve set uppermost?

## General Fire Prevention 100%

- ✔ a. Are all heating appliances fixed and clear of combustibles?
- ✔ b. Are trailing electrical cables kept to a minimum and protected where necessary?
- ✔ c. Are there adequate electrical sockets?
- ✔ d. Are there permit to work systems for contractors hot work?
- ✔ e. Are automatic sprinkler installations tested and maintained?

## Fire Extinguishers 100%

- ✔ a. Sited on escape routes?
- ✔ b. Sited adjacent to exit doors?
- ✔ c. Grouped to form fire points?
- ✔ d. Wall mounted in prominent position?
- ✔ e. Away from extremes of temperature?
- ✔ f. Serviced in last 12 months?
- ✔ g. Correct extinguishers sited by the fire hazard?
- ✔ h. Accessible and unobstructed by storage etc?

## Evacuation Plan 80%

- ✔ a. Plan up to date with clear instructions?
- ✔ b. Clearly displayed throughout?
- ✔ c. Communicated to all personnel?
- ✔ d. Fire wardens appointed and adequate?
- ✘ e. Fire assembly areas clearly marked, safe and made known to employees/visitors etc?

Emergency Lighting 100%

- ✓ a. Covering all exit routes and associated signage?
- ✓ b. All lamps are lit?
- ✓ c. The control panel indicates normal i.e. No faults?
- ✓ d. Tests and inspections at recommended intervals completed and recorded?

Control of Waste (Skips and Bins) 86%

- ✓ a. Waste bins/skips at least 5 meters from the building?
- ✓ b. Timber pallets at least 5 meters from the building?
- ✓ c. Correctly used (relevant material in appropriate bin)?
- ✓ d. Lids securely in place?
- ✓ e. Oil/liquid waste in bunded areas away from the building?
- ✓ f. Waste burning prohibited?
- ✗ g. Waste removed regularly?

Evaluation Notes

Agreed Action Points / Goals

Action Point / Goal No. 1:

Action Point / Goal No. 2:

Action Point / Goal No. 3:

Signature Required:

Managers Signature Required:

No signature supplied

Boiler install (Example - do not edit) (v-2).pdf

View Evaluation for Leeds @ 05 Sep 2022

Conducted By:	Glen Kane
Framework:	Fire Risk Audit Form
Total Score:	97%

## Record Keeping

83%

- ✔ a. Written record of fire risk assessment?
- ✔ b. Weekly fire alarm test records?
- ✔ c. Electrical inspection and testing records (portable and fixed)?
- ✔ d. Emergency Lighting Tests?
- ✔ e. Fire Training (induction, drills, use of extinguishers etc) recorded?
- ✘ f. Statutory inspections?

## Housekeeping

100%

- ✔ a. Are the premises clear of process waste?
- ✔ b. Are the storage areas adequate and tidy?
- ✔ c. Are separate containers provided for flammable or other special waste?
- ✔ d. Is flammable waste removed at least daily?
- ✔ e. Are no smoking rules in force and complied with?
- ✔ f. Are there suitable containers for the disposal of smoking materials?

## Flammable Liquids

100%

- ✔ a. Are bulk supplies in a purpose built store?
- ✔ b. Is the store secure?
- ✔ c. Is there adequate high and low level ventilation?
- ✔ d. Are liquids moved in safety containers?
- ✔ e. Are flammables kept away from sources of ignition?

## Fire Exit Routes

100%

- ✔ a. Are routes easily identifiable?
- ✔ b. Are routes free from obstruction?
- ✔ c. Can fire doors be opened easily?
- ✔ d. Are all fire exit routes marked on fire plan?
- ✔ e. Are all fire exit routes marked on the fire plan?
- ✔ f. Are they all unlocked when premises are open?
- ✔ g. Free from external obstructions?

## Liquefied Petroleum Gas (LPG)

100%

- ✔ a. Are LPG cylinders stored in an outdoor caged area and locked overnight?
- ✔ b. Is the store used only for LPG storage?
- ✔ c. Is the store at least 5 meters from the building and third party property?
- ✔ d. Are permanent safety warning notices displayed?
- ✔ e. Are the cylinders stored with the valve set uppermost?

## General Fire Prevention

100%

- ✔ a. Are all heating appliances fixed and clear of combustibles?
- ✔ b. Are trailing electrical cables kept to a minimum and protected where necessary?
- ✔ c. Are there adequate electrical sockets?
- ✔ d. Are there permit to work systems for contractors hot work?
- ✔ e. Are automatic sprinkler installations tested and maintained?

## Fire Extinguishers

100%

- ✔ a. Sited on escape routes?
- ✔ b. Sited adjacent to exit doors?
- ✔ c. Grouped to form fire points?
- ✔ d. Wall mounted in prominent position?
- ✔ e. Away from extremes of temperature?
- ✔ f. Serviced in last 12 months?
- ✔ g. Correct extinguishers sited by the fire hazard?
- ✔ h. Accessible and unobstructed by storage etc?

## Evacuation Plan

100%

- ✔ a. Plan up to date with clear instructions?
- ✔ b. Clearly displayed throughout?
- ✔ c. Communicated to all personnel?
- ✔ d. Fire wardens appointed and adequate?
- ✔ e. Fire assembly areas clearly marked, safe and made known to employees/visitors etc?

Emergency Lighting 100%

- ✔ a. Covering all exit routes and associated signage?
- ✔ b. All lamps are lit?
- ✔ c. The control panel indicates normal i.e. No faults?
- ✔ d. Tests and inspections at recommended intervals completed and recorded?

Control of Waste (Skips and Bins) 86%

- ✔ a. Waste bins/skips at least 5 meters from the building?
- ✔ b. Timber pallets at least 5 meters from the building?
- ✔ c. Correctly used (relevant material in appropriate bin)?
- ✔ d. Lids securely in place?
- ✔ e. Oil/liquid waste in bunded areas away from the building?
- ✔ f. Waste burning prohibited?
- ✖ g. Waste removed regularly?

Evaluation Notes

Agreed Action Points / Goals

Action Point / Goal No. 1:

Action Point / Goal No. 2:

Action Point / Goal No. 3:

Signature Required:

Managers Signature Required:

Boiler install (Example - do not edit) (v-2).pdf

View Evaluation for Leeds @ 08 Aug 2022

Conducted By:	Glen Kane
Framework:	Fire Risk Audit Form
Total Score:	<span>84%</span>

## Record Keeping 83%

- ✓ a. Written record of fire risk assessment?
- ✓ b. Weekly fire alarm test records?
- ✓ c. Electrical inspection and testing records (portable and fixed)?
- ✓ d. Emergency Lighting Tests?
- ✓ e. Fire Training (induction, drills, use of extinguishers etc) recorded?
- ✗ f. Statutory inspections?

## Housekeeping 83%

- ✓ a. Are the premises clear of process waste?
- ✓ b. Are the storage areas adequate and tidy?
- ✓ c. Are separate containers provided for flammable or other special waste?
- ✓ d. Is flammable waste removed at least daily?
- ✓ e. Are no smoking rules in force and complied with?
- ✗ f. Are there suitable containers for the disposal of smoking materials?

## Flammable Liquids 80%

- ✓ a. Are bulk supplies in a purpose built store?
- ✓ b. Is the store secure?
- ✓ c. Is there adequate high and low level ventilation?
- ✓ d. Are liquids moved in safety containers?
- ✗ e. Are flammables kept away from sources of ignition?

## Fire Exit Routes 86%

- ✓ a. Are routes easily identifiable?
- ✗ b. Are routes free from obstruction?
- ✓ c. Can fire doors be opened easily?
- ✓ d. Are all fire exit routes marked on fire plan?
- ✓ e. Are all fire exit routes marked on the fire plan?
- ✓ f. Are they all unlocked when premises are open?
- ✓ g. Free from external obstructions?

## Liquefied Petroleum Gas (LPG) 100%

- ✓ a. Are LPG cylinders stored in an outdoor caged area and locked overnight?
- ✓ b. Is the store used only for LPG storage?
- ✓ c. Is the store at least 5 meters from the building and third party property?
- ✓ d. Are permanent safety warning notices displayed?
- ✓ e. Are the cylinders stored with the valve set uppermost?

## General Fire Prevention 80%

- ✓ a. Are all heating appliances fixed and clear of combustibles?
- ✓ b. Are trailing electrical cables kept to a minimum and protected where necessary?
- ✗ c. Are there adequate electrical sockets?
- ✓ d. Are there permit to work systems for contractors hot work?
- ✓ e. Are automatic sprinkler installations tested and maintained?

## Fire Extinguishers 88%

- ✓ a. Sited on escape routes?
- ✓ b. Sited adjacent to exit doors?
- ✗ c. Grouped to form fire points?
- ✓ d. Wall mounted in prominent position?
- ✓ e. Away from extremes of temperature?
- ✓ f. Serviced in last 12 months?
- ✓ g. Correct extinguishers sited by the fire hazard?
- ✓ h. Accessible and unobstructed by storage etc?

## Evacuation Plan 80%

- ✓ a. Plan up to date with clear instructions?
- ✓ b. Clearly displayed throughout?
- ✗ c. Communicated to all personnel?
- ✓ d. Fire wardens appointed and adequate?
- ✓ e. Fire assembly areas clearly marked, safe and made known to employees/visitors etc?

Emergency Lighting 75%

- ✓ a. Covering all exit routes and associated signage?
- ✓ b. All lamps are lit?
- ✓ c. The control panel indicates normal i.e. No faults?
- ✗ d. Tests and inspections at recommended intervals completed and recorded?

Control of Waste (Skips and Bins) 86%

- ✓ a. Waste bins/skips at least 5 meters from the building?
- ✓ b. Timber pallets at least 5 meters from the building?
- ✓ c. Correctly used (relevant material in appropriate bin)?
- ✗ d. Lids securely in place?
- ✓ e. Oil/liquid waste in bunded areas away from the building?
- ✓ f. Waste burning prohibited?
- ✓ g. Waste removed regularly?

Evaluation Notes

Agreed Action Points / Goals

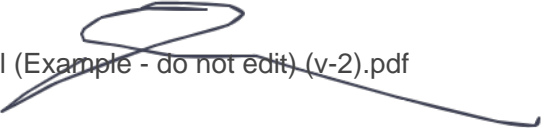
Action Point / Goal No. 1:

Action Point / Goal No. 2:

Action Point / Goal No. 3:

Signature Required:

Boiler install (Example - do not edit) (v-2).pdf



Managers Signature Required:

No signature supplied

View Evaluation for Leeds @ 07 Jun 2022

Conducted By:	Glen Kane
Framework:	Fire Risk Audit Form
Total Score:	88%

## Record Keeping 83%

- ✓ a. Written record of fire risk assessment?
- ✓ b. Weekly fire alarm test records?
- ✓ c. Electrical inspection and testing records (portable and fixed)?
- ✓ d. Emergency Lighting Tests?
- ✓ e. Fire Training (induction, drills, use of extinguishers etc) recorded?
- ✗ f. Statutory inspections?

## Housekeeping 100%

- ✓ a. Are the premises clear of process waste?
- ✓ b. Are the storage areas adequate and tidy?
- ✓ c. Are separate containers provided for flammable or other special waste?
- ✓ d. Is flammable waste removed at least daily?
- ✓ e. Are no smoking rules in force and complied with?
- ✓ f. Are there suitable containers for the disposal of smoking materials?

## Flammable Liquids 80%

- ✓ a. Are bulk supplies in a purpose built store?
- ✓ b. Is the store secure?
- ✓ c. Is there adequate high and low level ventilation?
- ✗ d. Are liquids moved in safety containers?
- ✓ e. Are flammables kept away from sources of ignition?

## Fire Exit Routes 86%

- ✓ a. Are routes easily identifiable?
- ✓ b. Are routes free from obstruction?
- ✓ c. Can fire doors be opened easily?
- ✓ d. Are all fire exit routes marked on fire plan?
- ✓ e. Are all fire exit routes marked on the fire plan?
- ✓ f. Are they all unlocked when premises are open?
- ✗ g. Free from external obstructions?

## Liquefied Petroleum Gas (LPG) 80%

- ✓ a. Are LPG cylinders stored in an outdoor caged area and locked overnight?
- ✓ b. Is the store used only for LPG storage?
- ✓ c. Is the store at least 5 meters from the building and third party property?
- ✓ d. Are permanent safety warning notices displayed?
- ✗ e. Are the cylinders stored with the valve set uppermost?

## General Fire Prevention 100%

- ✓ a. Are all heating appliances fixed and clear of combustibles?
- ✓ b. Are trailing electrical cables kept to a minimum and protected where necessary?
- ✓ c. Are there adequate electrical sockets?
- ✓ d. Are there permit to work systems for contractors hot work?
- ✓ e. Are automatic sprinkler installations tested and maintained?

## Fire Extinguishers 88%

- ✓ a. Sited on escape routes?
- ✓ b. Sited adjacent to exit doors?
- ✓ c. Grouped to form fire points?
- ✓ d. Wall mounted in prominent position?
- ✓ e. Away from extremes of temperature?
- ✓ f. Serviced in last 12 months?
- ✓ g. Correct extinguishers sited by the fire hazard?
- ✗ h. Accessible and unobstructed by storage etc?

## Evacuation Plan 80%

- ✓ a. Plan up to date with clear instructions?
- ✓ b. Clearly displayed throughout?
- ✗ c. Communicated to all personnel?
- ✓ d. Fire wardens appointed and adequate?
- ✓ e. Fire assembly areas clearly marked, safe and made known to employees/visitors etc?

Emergency Lighting 100%

- ✔ a. Covering all exit routes and associated signage?
- ✔ b. All lamps are lit?
- ✔ c. The control panel indicates normal i.e. No faults?
- ✔ d. Tests and inspections at recommended intervals completed and recorded?

Control of Waste (Skips and Bins) 86%

- ✖ a. Waste bins/skips at least 5 meters from the building?
- ✔ b. Timber pallets at least 5 meters from the building?
- ✔ c. Correctly used (relevant material in appropriate bin)?
- ✔ d. Lids securely in place?
- ✔ e. Oil/liquid waste in bunded areas away from the building?
- ✔ f. Waste burning prohibited?
- ✔ g. Waste removed regularly?

Evaluation Notes

Agreed Action Points / Goals

Action Point / Goal No. 1:

Action Point / Goal No. 2:

Action Point / Goal No. 3:

Signature Required:

Managers Signature Required:

No signature supplied